



**HALLMARK
INSTITUTE**



Course Brochure CPC50220 - Diploma of Building and Construction (Building)



**NATIONALLY RECOGNISED
TRAINING**

Course Overview

This qualification reflects the role of building professionals who apply knowledge of structural principles, risk, and financial management, estimating, preparing and administering building and construction contracts, selecting contractors, overseeing the work and its quality and managing construction work in building projects including residential and commercial with the following limitations:

- Residential construction limited to National Construction Code Class 1 and 10 buildings to a maximum of 3 storeys.
- Commercial construction limited to National Construction Code Class 2 to 9 buildings, Type C and B construction.

Occupational titles may include:

- Builder
- General Foreperson
- Building Inspector

The construction industry strongly affirms that training and assessment leading to recognition of skills must be undertaken in a real or very closely simulated workplace environment. To achieve this qualification, the candidate must have access to a live building and construction workplace to meet the requirements detailed in the Assessment Requirements of core unit *CPCBC4008 Supervise communication and administration processes for building and construction projects*.

Completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of unit *CPCWHS1001 Prepare to work safely in the construction industry* meets this requirement.

Builder licensing varies across States and Territories and requirements additional to the attainment of this qualification may be required.

Learner Support

Each CPC50220 – Diploma of Building and Construction (Building) student must complete a Language, Literacy and Numeracy (LLN) Test. Upon reviewing the results of LLN Test, Hallmark Institute will determine if support services, and reasonable adjustments are required for any student. Reasonable adjustment options are available to accommodate students who have non-standard learning needs.

Any reasonable adjustments that are made to CPC50220 – Diploma of Building and Construction (Building) training materials and/or assessments will be recorded in the student's training plan and file. Prospective students who require additional support services offered by Hallmark Institute will need to verify that these support options are available before enrolment by calling Hallmark Institute on

+61 2 9066 6903.

Who Should Undertake CPC50220 – Diploma of Building and Construction (Building)

CPC50220 – Diploma of Building and Construction (Building) course provides the opportunity for people in various roles to formalise and develop their management skills to perform at a higher level in the workplace.

If you complete this qualification, you could gain roles such as:

- Builder
- General Foreperson
- Building Inspector

General Course Information

Mode of Delivery	Face to Face
Duration	78 Weeks (fulltime), 60 weeks term time and 18 weeks in term breaks
Training Method	Trainer & Assessor led, face-to-face in the simulated classroom environment and in the workshop.
Assessment Method	Questions, Projects, Case studies, Role-lays, Presentations, Practicals.
Target Students	This qualification is aimed at targeting overseas students, who are: <ul style="list-style-type: none"> • seeking to pursue or further a career in building and construction; • seeking to enter a new industry sector; • seeking a pathway or higher level qualifications.
Contact time	Classroom/ Practical Training – 20 hours per week Self-Study - 5 hours per week.
Class Time	Shift 2 – Thursday, Friday: 8:00am – 16:30pm, Wednesday 12:30am – 16:30pm
Delivery Location	Classroom: Suite 603, Level 6, 2 Meredith Street, Bankstown NSW 2200 Workshop: Workshop: Unit 3, 12 Anne Street, St Marys NSW 2760.

Course Details

Course CRICOS Code	TBA
<p>Pre-requisite requirements</p>	<p>There are no pre-requisites or entry requirements for this qualification in the training package, however Hallmark Institute has some entry requirements:</p> <ul style="list-style-type: none"> • be at least 18 years of age and have completed 12 or equivalent; • participate in a course entry interview to determine suitability for the course and student needs; • The students will also be required to undertake an LLN test to identify if they will require additional learning support and if the identified level of additional support is within Hallmark Institute capabilities to deliver. Based on the group of students that this course is designed for all are expected to have a high- level of LLN capabilities. • have an IELTS* score of 6.0 or equivalent (test results must be no more than 2 years old). English language competence can also be demonstrated through documented evidence of any of the following: <ul style="list-style-type: none"> ○ educated for 5 years in an English-speaking country; or ○ successful completion of an English Placement Test. <p>*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 6.0.</p> <p>Mature age students will also be considered without the minimum education requirements but with relevant work experience within chosen areas of study and a demonstrated capacity to meet course requirements. Please note that the minimum English Language Level requirements apply to all students.</p>
<p>Packaging Rules</p>	<p>Twenty-seven (27) units including twenty-four (24) core units and three (3) elective units are required for the award of the CPC50220 Diploma of Building and Construction (Building).</p> <p>The 27 units that must be completed include:</p> <ul style="list-style-type: none"> • 24 core units <p>3 elective units to be chosen from those listed as elective units in the link below, or a maximum of one unit may be from any training package or accredited course as long as it ensures the integrity of the qualification's Australian Qualification Framework (AQF) alignment and contributes to a valid, industry supported vocational outcome.</p>

	<p>Units have been selected in accordance with the packaging rules and are relevant to the work outcome, local industry requirements and qualification level.</p> <p>The latest release of the qualification and packaging rules can be found at the following link:</p> <p>https://training.gov.au/Training/Details/CPC50220</p>
Licensing, Legislative, Regulatory or Certification Considerations	Builder licensing varies across States and Territories and requirements additional to the attainment of this qualification may be required.
Fees	<p>Enrolment Fee (non-refundable): \$AU 250.00</p> <p>Material Fee: \$AU 95.00</p> <p>Tuition Fee: \$AU 20,000</p>
Units of Competency	Units
	CORE
	BSBOPS504 – Manage business risk
	BSBWHS513 – Lead WHS risk management
	CPCCBC4001 – Apply building codes and standards to the construction process for Class 1 and 10 buildings
	CPCCBC4003 – Select, prepare, and administer a construction contract
	CPCCBC4004 – Identify and produce estimated costs for building and construction projects
	CPCCBC4005 – Produce labour and material schedules for ordering
	CPCCBC4008 – Supervise site communication and administration processes for building and construction projects
	CPCCBC4009 – Apply legal requirements to building and construction projects
	CPCCBC4010*– Apply structural principles to residential and commercial constructions
	CPCCBC4012 – Read and interpret plans and specifications
	CPCCBC4013 – Prepare and evaluate tender documentation

	CPCCBC4014 – Prepare simple building sketches and drawings
	CPCCBC4018 – Apply site surveys and set-out procedures to building and construction projects
	CPCCBC4053 – Apply building codes and standards to the construction process for Class 2 to 9, Type C buildings
	CPCCBC5001 – Apply building codes and standards to the construction process for Type B construction
	CPCCBC5002 – Monitor costing systems on complex building and construction projects
	CPCCBC5003 – Supervise the planning of onsite building and construction work
	CPCCBC5005 – Select and manage building and construction contractors
	CPCCBC5007 – Administer the legal obligations of a building and construction contractor
	CPCCBC5010 – Manage construction work
	CPCCBC5011 – Manage environmental management practices and processes in building and construction
	CPCCBC5013 – Manage professional technical and legal reports on building and construction projects
	CPCCBC5018* – Apply structural principles to the construction of buildings up to 3 storeys
	CPCCBC5019 – Manage building and construction business finance
	ELECTIVE
	BSBPMG538 – Manage project stakeholder engagement
	BSBPMG532 – Manage project quality
	CPCCBC4052 – Lead and manage teams in the building and construction industry

Course Assessment Requirements and Overview

Each unit of competency in CPC50220 – Diploma of Building and Construction (Building) comprises of assessment tasks such as Questions, Projects, Case Studies, Role-plays, Presentations, Practical face to face training is provided at classroom and workshop training which must be completed in full before being submitted for marking. Assessments for qualifications are competency based, which means students are assessed against the unit of competency (unit) requirements.

Once a student receives a satisfactory result for all required assessment tasks, a Competent (C) outcome will be awarded for the entire unit. The students must demonstrate their understanding of all competency standards in each unit before receiving a competent outcome.

Students have three (3) attempts to demonstrate competency, otherwise a unit re-enrolment fee applies (please see fee schedule contained in the International Student Fees on the website or contact admin@hallmarkinstitute.edu.au for any current promotions).

Learner Resources

Hallmark Institute provides CPC50220 – Diploma of Building and Construction (Building) students with access to a wide range of learning resources including Learner's Guide, Power point slides, a Self-Study Guide and other assessment resources. Some of those resources have been developed in-house whereas most learning resources have been purchased from reputable resource providers available in the market. All students have the opportunity to obtain the hard copies of available resources, should they desire to do so.

Course Entry Requirements

For entry into CPC50220 – Diploma of Building and Construction (Building), all students must be of the age of 18 years or over at the time of applying for admission.

Academic Course Entry Requirements:

- be at least 18 years of age and have completed 12 or equivalent;
- participate in a course entry interview to determine suitability for the course and student needs;

English Language Entry Requirement:

- IELTS band score 6.0 minimum ; or
- TOEFL Paper-based (PBT) score of 547; or
- TOEFL Internet-based (IBT) score 78; or
- TOEIC score 780; or
- PTE Score 52

Mature age students will also be considered without the minimum education requirements but with relevant work experience within chosen area of study and a demonstrated capacity to meet course

requirements. Please note that the minimum English Language Level requirements apply to all students.

Technology Literacy Requirements

Hallmark Institute requires that all students on campus have access to a personal laptop to be used for assigned course work at the campus. Students are required to provide their own laptops or any other smart device that is equipped with Microsoft Office 365 software or Office 365 (open source), and Microsoft Windows 2000 or Mac OS X, Adobe Acrobat Reader, and Macro Flash Media.

There are limited desktops available in different campus locations for student's usage in case they do not have a personal device. There are limited laptops available as well for borrowing during class hours. These laptops may be borrowed by students through on-campus borrowing procedures.

All students entering CPC50220 – Diploma of Building and Construction (Building) are expected to have the ability:

- To produce and present high-level word-processed documents/ reports of several pages.
- To undertake online research.
- To obtain, interpret, evaluate, and present information from a variety of sources (reading or the internet or via other assistive technology)
- To analyse, research and provide statistical data based on specific business trends.

As part of the physical resources to be used in the workshop, Hallmark Institute will provide steel capped boots for all enrolled students which need to be ordered through Admin.

Language, Literacy and Numeracy (LLN)

The students will also be required to undertake an LLN test to identify if they will require additional learning support and if the identified level of additional support is within Hallmark Institute capabilities to deliver. Based on the group of students that this course is designed for all are expected to have high- level of LLN capabilities.

Unique Student Identifier (USI)

Each student entering CPC50220 – Diploma of Building and Construction (Building) must provide their USI (Unique Student Identifier) before they are to commence their studies. For those who do not have a USI, may create one at: <https://www.usi.gov.au/students/create-your-usi>

Hallmark Institute will assist students to create their USI if required. Students must contact admin@hallmarkinstitute.edu.au or the Hallmark Institute Reception Desk at +61 2 9066 6903 if they face any challenges with creating their USI.



New Student Intake Dates 2025 - 2026

The new student intake dates for 2025 – 2026 are as follows:

TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA

Further Information

For further information about Hallmark Institute courses, Fees and Charges and Policy and Procedures, please refer to Hallmark Institute website:

<https://demo.hallmarkinstitute.com.au/>