



Course Brochure CPC30220 – Certificate III in Carpentry



Course Overview

This is a trade qualification for carpenters in residential and commercial workplaces. It includes setting out, manufacturing, constructing, assembling, installing, and repairing products made using timber and non-timber materials.

Occupational titles may include:

- Carpenter - Commercial
- Carpenter - Formwork
- Carpenter - Residential

State and territory jurisdictions may have different licensing, legislative, regulatory or certification requirements. Relevant state and territory regulatory authorities should be consulted to confirm those requirements.

Completion of the general construction induction training program, specified in the Safe Work Australia model *Code of Practice: Construction Work*, is required by anyone carrying out construction work. Achievement of CPCCWHS1001 *Prepare to work safely in the construction industry* meets this requirement.

Learner Support

Each CPC30220 – Certificate III in Carpentry student must complete a Language, Literacy and Numeracy (LLN) Test. Upon reviewing the results of LLN Test, Hallmark Institute will determine if support services, and reasonable adjustments are required for any student. Reasonable adjustment options are available to accommodate students who have non-standard learning needs.

Any reasonable adjustments that are made to CPC30220 – Certificate III in Carpentry training materials and/or assessments will be recorded in the student's training plan and file. Prospective students who require additional support services offered by Hallmark Institute will need to verify that these support options are available before enrolment by calling Hallmark Institute on +61 2 9066 6903.

Who Should Undertake CPC30220 – Certificate III in Carpentry

CPC30220 – Certificate III in Carpentry course provides the opportunity for people in various roles to formalise and develop their management skills to perform at a higher level in the workplace.

If you complete this qualification, you could gain roles such as:

- Carpenter - Commercial
- Carpenter - Formwork
- Carpenter - Residential

General Course Information

Mode of Delivery	Face to Face
Duration	104 Weeks (fulltime), 80 weeks term time and 24 weeks in term breaks
Training Method	Trainer & Assessor led, face-to-face in the simulated classroom environment and in the workshop.
Assessment Method	Questions, Projects, Case Studies, Role-plays, Presentations, Practicals.
Target Students	This qualification is aimed at targeting overseas students, who are: <ul style="list-style-type: none"> • seeking to pursue or further a career in carpentry; • seeking to enter a new industry sector; • seeking a pathway to higher level qualifications.
Contact time	Classroom/ Practical Training – 20 hours per week Self-Study - 5 hours per week.
Class Time	Shift 1 – Monday, Tuesday: 8:00am – 16:30pm, Wednesday 8:00am – 12:00pm
Delivery Location	Classroom: Suite 603, Level 6, 2 Meredith Street, Bankstown NSW 2200. Workshop: Unit 3, 12 Anne Street, St Marys NSW 2760.

Course Details

Course CRICOS Code	TBA
Pre-requisite Requirements	There are no pre-requisites or entry requirements for this qualification in the training package however Hallmark Institute has some entry requirements mentioned on page 7 of this document.
Packaging Rules	<p>Thirty-four (34) units including twenty (27) core units and seven (7) elective units are required for the award of the CPC30220 Certificate III in Carpentry.</p> <p>The 34 units that must be completed include:</p> <ul style="list-style-type: none"> • 27 core units • 7 elective units comprising of: <ul style="list-style-type: none"> • a minimum of five units must be selected from Group A • the remaining can be selected from Group A or Group B • a maximum of two units can be selected from any group or current training package, as long as it contributes to a valid,

	<p>industry-supported vocational outcome and maintains the AQF level of this qualification.</p> <p>Units have been selected in accordance with the packaging rules and are relevant to the work outcome, local industry requirements and qualification level.</p> <p>The latest release of the qualification and packaging rules can be found at the following link:</p> <p>https://training.gov.au/Training/Details/CPC30220</p> <p><small>*Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry- supported vocational outcome.</small></p>											
Licensing, Legislative, Regulatory or Certification Considerations	<p>State and territory jurisdictions may have different licensing, legislative, regulatory or certification requirements. Relevant state and territory regulatory authorities should be consulted to confirm those requirements.</p> <p>Completion of the general construction induction training program, specified in the Safe Work Australia model Code of Practice: Construction Work, is required by anyone carrying out construction work. Achievement of CPCCWHS1001 Prepare to work safely in the construction industry meets this requirement.</p>											
Fees	<p>Enrolment Fee (non-refundable): \$AU 250.00</p> <p>Material Fee: \$AU 300.00</p> <p>Tuition Fee: \$AU 34,000 paid in full or over 8 instalments.</p>											
Units of Competency	<table><tr><th>Units</th></tr><tr><td>CORE</td></tr><tr><td>CPCCCA2002 – Use carpentry tools and equipment</td></tr><tr><td>CPCCCA2011 – Handle carpentry materials</td></tr><tr><td>CPCCCA3001 – Carry out general demolition of minor building structures</td></tr><tr><td>CPCCCA3002 – Carry out setting out</td></tr><tr><td>CPCCCA3003 – Install flooring systems</td></tr><tr><td>CPCCCA3004 – Construct and erect wall frames</td></tr><tr><td>CPCCCA3005 – Construct ceiling frames</td></tr><tr><td>CPCCCA3006 – Erect roof trusses</td></tr><tr><td>CPCCCA3007 – Construct pitched roofs</td></tr></table>	Units	CORE	CPCCCA2002 – Use carpentry tools and equipment	CPCCCA2011 – Handle carpentry materials	CPCCCA3001 – Carry out general demolition of minor building structures	CPCCCA3002 – Carry out setting out	CPCCCA3003 – Install flooring systems	CPCCCA3004 – Construct and erect wall frames	CPCCCA3005 – Construct ceiling frames	CPCCCA3006 – Erect roof trusses	CPCCCA3007 – Construct pitched roofs
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	CPCCCA3008 – Construct eaves
	CPCCCA3010 – Install windows and doors
	CPCCCA3016 – Construct, assemble and install timber external stairs
	CPCCCA3017 – Install exterior cladding
	CPCCCA3024 – Install lining, panelling, and moulding
	CPCCCA3025 – Read and interpret plans, specifications, and drawings for carpentry work
	CPCCCA3028 – Erect and dismantle formwork for footings and slabs on ground
	CPCCCM2006 – Apply basic levelling procedures
	CPCCCM2008 – Erect and dismantle restricted height scaffolding
	CPCCCM2012 – Work safely at heights
	CPCCCO2013 – Carry out concreting to simple forms
	CPCCOM1012 – Work effectively and sustainably in the construction industry
	CPCCOM1014 – Conduct workplace communication
	CPCCOM1015 – Carry out measurements and calculations
	CPCCOM3001 – Perform construction calculations to determine carpentry material requirements
	CPCCOM3006 - Carry out levelling operations
	CPCCWHS2001 – Apply WHS requirements, policies, and procedures in the construction industry
	CPCWHS3001 – Identify construction work hazards and select risk control strategies
	ELECTIVE
	CPCCCA3012 – Frame and fit wet area fixtures (Group A)
	CPCCCA3014 – Construct and install bulkheads (Group A)

	CPCCCM2002 – Carry out hand excavation (Group A)
	CPCCJN3003 – Manufacture components for doors, windows and frames (Group A)
	CPCCSF2004* – Place and fix reinforcement materials (Group A)
	CPCCCM3005 – Calculate costs of construction work (Group B)
	CPCCWHS1001 – Prepare to work safely in the construction industry (Imported)

Course Assessment Requirements and Overview

Each unit of competency in CPC30220 – Certificate III in Carpentry comprises of assessment tasks such as Questions, Projects, Case Studies, Role-plays, Presentations, Practical face to face training is provided at classroom and workshop training which must be completed in full before being submitted for marking. Assessments for qualifications are competency based, which means students are assessed against the unit of competency (unit) requirements.

Once a student receives a satisfactory result for all required assessment tasks, a Competent (C) outcome will be awarded for the entire unit. The student must demonstrate their understanding of all competency standards in each unit before receiving a competent outcome.

Students have three (3) attempts to demonstrate competency, otherwise a unit re-enrolment fee applies (please see fee schedule contained in the International Student Fees on the website or contact admin@hallmarkinstitute.edu.au for any current promotions).

Learner Resources

Hallmark Institute provides CPC30220 – Certificate III in Carpentry students with access to a wide range of learning resources including Learner's Guide, Power point slides, a Self-Study Guide and other assessment resources. Some of those resources have been developed in-house whereas most learning resources have been purchased from reputable resource providers available in the market. All students have the opportunity to obtain the hard copies of available resources, should they desire to do so.

Course Entry Requirements

For entry into CPC30220 – Certificate III in Carpentry, all students must be of the age of 18 years or over at the time of applying for admission.

Academic Course Entry Requirements:

- Successful completion of Year 12 or equivalent and above, and
- participate in a course entry interview to determine suitability for the course and student needs;);
- The students will also be required to undertake an LLN test to identify if they will require additional learning support and if the identified level of additional support is within Hallmark Institute capabilities to deliver. Based on the group of students that this course is designed for all are expected to have a high- level of LLN capabilities.

English Language Entry Requirement:

- IELTS band score 6.0 minimum; or
- TOEFL Paper-based (PBT) score of 547; or
- TOEFL Internet-based (IBT) score 78; or
- TOEIC score 780; or
- PTE Score 52

Mature age students will also be considered without the minimum education requirements but with relevant work experience within chosen area of study and a demonstrated capacity to meet course requirements. Please note that the minimum English Language Level requirements apply to all students.

Technology Literacy Requirements

Hallmark Institute requires that all students on campus have access to a personal laptop to be used for assigned course work at the campus. Students are required to provide their own laptops or any other smart device that is equipped with Microsoft Office 365 software or Office 365 (open source), and Microsoft Windows 2000 or Mac OS X, Adobe Acrobat Reader, and Macro Flash Media.

There are limited desktops available in different campus locations for student's usage in case they do not have a personal device. There are limited laptops available as well for borrowing during class hours. These laptops may be borrowed by students through on-campus borrowing procedures.

All students entering CPC33020 – Certificate III in Bricklaying and Blocklaying are expected to have the ability:

- To produce and present high-level word-processed documents/ reports of several pages;
- To be able to work in a diverse workforce;
- To obtain, interpret, evaluate, and present information from a variety of sources (reading or the internet or via other assistive technology);
- To analyse, research and provide statistical data based on specific business trends.

As part of the physical resources to be used in the workshop, Hallmark Institute will provide steel capped boots for all enrolled students which need to be ordered through Admin.

Language, Literacy and Numeracy

The students will also be required to undertake an LLN test to identify if they will require additional learning support and if the identified level of additional support is within Hallmark Institute capabilities to deliver. Based on the group of students that this course is designed for all are expected to have high- level of LLN capabilities.

Unique Student Identifier (USI)

Each student entering CPC30220 – Certificate III in Carpentry must provide their USI (Unique Student Identifier) before they are to commence their studies. For those who do not have a USI, may create one at: <https://www.usi.gov.au/students/create-your-usi>

Hallmark Institute will assist students to create their USI if required. Students must contact admin@hallmarkinstitute.edu.au or the Hallmark Institute Reception Desk at +61 2 9066 6903 they face any challenges with creating their USI.

New Student Intake Dates 2022 - 2024

The new student intake dates for 2025 – 2026 are as follows:

TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA

Further Information

For further information about Hallmark Institute courses, Fees and Charges and Policy and Procedures, please refer to Hallmark Institute website:

<https://demo.hallmarkinstitute.com.au/>